

### Application for Travel Grant

Personal Information	
Full Name (underline surname)	
Date of Birth	
Nationality	
Contact Number (Handphone)	
Email Address	
Education Information	
Medical School Attended	
Year of Graduation	
Year of Residency	
Name of Residency Programme Director	
Email of Residency Programme Director	
Conference Details	
Name of Conference	
Organiser	
Location	
Date of Conference	
<b>Purpose of Attendance:</b>	<input type="checkbox"/> Attending Conference <input type="checkbox"/> Presenting a Poster <input type="checkbox"/> Delivering an Oral Presentation <input type="checkbox"/> Others :
Funding Request	
Accommodation	S\$
Economy Flight	S\$
Registration Fees	S\$
Others (Pls Specify)	S\$
Total Requested	S\$

I am applying for a grant under this category:

- OMSSS member working on OMSSS project
- Non-member who is not representing the work of OMSSS but is supervised by an OMSSS member in good standing :

Name of Supervisor :

Email of Supervisor :

Mobile number of Supervisor :

Signature of Supervisor :

Please attach the following documents to your application:

- **Letter of Recommendation** from your Residency Programme Director or Head of Department
- **Personal Statement** detailing your interest in attending the conference and how it aligns with your professional development.
- **Conference Brochure or Official Invitation**
- **Proof of Acceptance:** You must provide proof of official acceptance from the conference organizer. This is required to finalize the grant approval process.
- **Abstract Submission:** Please send us a copy of the abstract you submitted to the conference. This will be kept on record as part of the grant documentation.

**Declaration & Acknowledgement**

- Declaration Requirement:** I declare that I am not receiving any other travel grants from other sources. I understand that this declaration is a necessary step to ensure the transparency and fairness of the grant process.
- Reimbursement Basis:** I understand that this grant is awarded on a reimbursement basis. I will present all relevant receipts and certificate of attendance/proof of attendance, when filing for reimbursement after my travel is complete.
- Eligibility for Future Grants:** I understand and accept that as an awardee, I am not eligible to apply for another travel grant in the subsequent year.
- Presentation Requirement:** As part of the grant conditions, I agree to present my research at the next OMSSS Journal Club meeting. This presentation will provide an opportunity for me to share my insights and findings with my peers and contribute to the academic community within OMSSS.
- I hereby declare that the information provided in this application is true and correct to the best of my knowledge. I understand that any false information will disqualify my application.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Submission Instructions:**

Please submit your completed application form and supporting documents to the OMSSS Secretariat - [OMSSS.Secretariat@gmail.com](mailto:OMSSS.Secretariat@gmail.com)



For official use

Documentation check list :

- Letter of Recommendation
- Personal Statement
- Conference Brochure or Official Invitation
- Proof of Acceptance by conference organiser
- Abstract